

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[Team Name]
[Team Address]
[City, State, Zip Code]

Dear [Recipient Name],

Subject: Confirmation of Contract Agreement

I am writing to formally confirm the agreement regarding my contract with the [Team Name]. As discussed and agreed upon, the key terms of the contract are as follows:

1. ****Position****: [Player Position]
2. ****Contract Duration****: [Length of Contract, e.g., 3 years]
3. ****Annual Salary****: [Salary Amount] per year
4. ****Signing Bonus****: [Amount, if applicable]
5. ****Additional Benefits****: [Any other benefits, e.g., incentives, health insurance]

We have agreed that the contract will commence on [Start Date] and end on [End Date]. I am excited about this opportunity to contribute to the team and look forward to a successful season ahead.

Please feel free to contact me if there are any further requirements or documents needed to finalize this agreement.

Thank you for your time and consideration.

Sincerely,

[Your Name]
[Your Signature (if sending a hard copy)]
[Your Position]