

[Your Name]
[Your Position]
[Your Team/Organization Name]
[Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Player's Name]
[Player's Address]
[City, State, Zip Code]

Dear [Player's Name],

I hope this message finds you well. As we approach the next phase of our season, I would like to discuss the possibility of renegotiating your current contract with the [Team Name].

Over the past season, your contributions to the team have been invaluable, and your performance has exceeded expectations. [Provide specific examples of the player's accomplishments and impact on the team]. Given your growth and the current market conditions, I believe there is a compelling case for us to revisit the terms of your contract. I would like to propose a meeting to discuss potential adjustments that reflect your contributions and align with our shared goals for the future. Please let me know your availability in the coming weeks so we can coordinate a time to meet.

Thank you for your hard work and commitment to the team. I look forward to our conversation.

Best regards,

[Your Name]
[Your Position]
[Your Team/Organization Name]