

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Team Name]
[Team Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to formally accept the contract offer extended to me by [Team Name] for the upcoming [Season Year] NBA season. I am thrilled to join such a prestigious organization and look forward to contributing to the team's success.

I appreciate the opportunity presented to me and am excited to work with the coaching staff, my teammates, and the dedicated fans of [Team Name].

I am committed to giving my best effort both on and off the court.

Please let me know if there are any further steps required from my end to complete the acceptance process. I look forward to the upcoming season and being part of the [Team Name] family.

Thank you once again for this incredible opportunity.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]