

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]

Subject: Nanny Service Agreement for Visa Documentation

Dear [Recipient's Name],

I am writing to outline the terms of our agreement regarding the nanny services provided by [Nanny's Name] for our family. This letter serves as confirmation for the purposes of visa documentation and includes the necessary details of the employment arrangement.

1. ****Employer Information****

- Name: [Your Name]
- Address: [Your Address]
- Phone Number: [Your Phone Number]
- Email: [Your Email Address]

2. ****Nanny Information****

- Name: [Nanny's Name]
- Address: [Nanny's Address]
- Phone Number: [Nanny's Phone Number]
- Email: [Nanny's Email Address]

3. ****Employment Terms****

- Start Date: [Start Date]
- End Date: [End Date (if applicable)]
- Work Hours: [Days and Hours of Work]
- Salary: [Agreed Salary]
- Payment Frequency: [Weekly/Monthly]

4. ****Duties and Responsibilities****

- [List of Duties]

5. ****Other Agreements****

- [Any additional terms, confidentiality clauses, etc.]

This agreement is made with the understanding that [Nanny's Name] will provide professional child care services to our family in compliance with the applicable laws and regulations.

Please sign below to confirm your acceptance of this agreement.

Sincerely,

[Your Signature]

[Your Printed Name]

****Acknowledgment of Agreement****

I, [Nanny's Name], agree to the terms outlined in this letter.

[Nanny's Signature]

[Date]