

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Immigration Office Address]  
[City, State, Zip Code]

Subject: Nanny Employment Confirmation Letter

To Whom It May Concern,

I am writing to confirm the employment of [Nanny's Full Name] as a nanny for my family. [He/She/They] has been employed with us since [Start Date] and continues to be a valuable member of our household.

Position: Nanny

Employer: [Your Name]

Address of Employment: [Your Address]

Hours of Work: [Number of Hours per Week]

Annual Salary: [Salary Amount]

[Nanny's Full Name] is responsible for the care and supervision of my children, [Children's Names and Ages]. [He/She/They] ensures their safety and promotes their well-being, education, and development through various activities.

I can attest to [Nanny's Full Name]'s professionalism and dedication to [his/her/their] role. [He/She/They] has a positive relationship with my children and has proven to be an essential part of our family.

Please feel free to contact me at [Your Phone Number] or [Your Email Address] if you require any further information.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Your Relationship to the Nanny (e.g., Employer, Parent)]