

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient's Name]  
[Recipient's Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

RE: Nanny Employment Contract

I am pleased to confirm the terms of employment for [Nanny's Full Name] as a nanny for our family. This letter serves as an official contract for visa purposes.

**\*\*Position\*\*:** Nanny

**\*\*Employer\*\*:** [Your Full Name]

**\*\*Address\*\*:** [Your Address]

**\*\*Start Date\*\*:** [Start Date]

**\*\*End Date\*\*:** [End Date or "Ongoing"]

**\*\*1. Job Responsibilities\*\*:**

- [List of duties and responsibilities]

**\*\*2. Working Hours\*\*:**

- [Days and hours of work]

**\*\*3. Salary and Benefits\*\*:**

- Salary: [Amount per hour/week/month]

- Payment Schedule: [Weekly/Monthly]

- Benefits: [Health insurance, paid vacation, etc.]

**\*\*4. Termination\*\*:**

- Conditions for termination by either party.

**\*\*5. Confidentiality\*\*:**

- Acknowledge that the nanny will keep all family information confidential.

Please sign below to confirm your acceptance of the terms outlined in this contract.

Sincerely,

[Your Signature]

[Your Printed Name]

**\*\*Acknowledgment\*\*:**

I, [Nanny's Full Name], agree to the terms of this employment contract.

[Nanny's Signature]

[Nanny's Printed Name]

[Date]