

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Consulate General's Name]  
[Consulate General's Address]  
[City, State, Zip Code]

Dear [Consulate General's Name],

Subject: Purpose of Travel for Visa Application

I am writing to provide a letter outlining the purpose of my travel to [country] as part of my visa application.

I plan to visit [country] from [start date] to [end date] for the purpose of [state the purpose, e.g., tourism, business, study, visiting family, etc.]. During my stay, I will be [briefly explain your itinerary, e.g., visiting specific sites, attending meetings, enrolling in a course, etc.].

My trip will include the following planned activities:

- [Activity 1]
- [Activity 2]
- [Activity 3]

I have attached supporting documents, including my itinerary, accommodation details, and any relevant correspondence to substantiate my travel purpose.

Thank you for considering my application. I look forward to your positive response.

Sincerely,

[Your Name]

[Signature (if sending a hard copy)]