

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Consulate/Embassy Name]
[Consulate/Embassy Address]
[City, State, Zip Code]

Subject: Visa Application for Employment

Dear Sir/Madam,

I am writing to formally apply for a visa to work in [Country] as a [Job Title] with [Company Name]. I have been offered employment starting on [Start Date] and the position involves [brief description of job responsibilities].

I have attached all required documents, including my employment offer letter, proof of qualifications, and any additional paperwork necessary for the application process.

I appreciate your consideration of my application and am looking forward to your positive response.

Thank you for your time.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]