

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Consulate/Embassy Name]
[Consulate/Embassy Address]
[City, State, Zip Code]

Dear [Consul General/Consular Officer's Name],
I hope this letter finds you well. I am writing to formally request a MX Visa to [briefly state the purpose, e.g., visit family, study, work]. My intended stay is from [start date] to [end date], during which I plan to [provide details about activities, e.g., explore cultural sites, complete a degree].

I have attached my supporting documents, including proof of financial stability, accommodation details, and a copy of my travel itinerary, to facilitate the process. [Mention any relevant personal background or ties to your home country that demonstrate your intention to return, such as family, employment, or property.]

Thank you for considering my application. I am looking forward to the opportunity to experience the rich culture and warm hospitality of Mexico.

Sincerely,
[Your Signature (if sending a hard copy)]
[Your Printed Name]