

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Title]
[Embassy/Consulate Name]
[Embassy/Consulate Address]
[City, State, Zip Code]

Subject: Visa Rejection Notification

Dear [Recipient's Name],

I am writing to formally acknowledge the receipt of your visa application rejection letter dated [Date of Rejection Letter]. I appreciate the time and consideration given to my application for a [Type of Visa] visa for travel to Mexico.

According to the information provided in your letter, the reasons for the rejection were as follows:

1. [Reason for Rejection 1]
2. [Reason for Rejection 2]
3. [Additional Reasons, if any]

I would like to respectfully request clarification on these issues.

[Optional: Briefly explain your perspective or any additional information that may support your case.]

I appreciate your attention to this matter and hope for the possibility of re-evaluating my application. Thank you for your understanding.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]