

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Recipient's Title/Position]
[Company/Organization Name]
[Company/Organization Address]
[City, State, Zip Code]

Subject: Financial Support Letter for Visa Application

Dear [Recipient's Name],

I am writing to provide a financial support letter for [Applicant's Full Name], who is applying for a [specific type, e.g., student, visitor] visa to [Destination Country]. I am [your relationship to the applicant, e.g., their parent, guardian, sponsor, etc.], and I am committed to supporting [him/her/them] throughout [his/her/their] stay in [Destination Country]. I confirm that I will cover all of [Applicant's Name]'s expenses, including but not limited to tuition fees, living costs, travel expenses, and health insurance. I have sufficient financial resources to support [him/her/them] during [his/her/their] time in [Destination Country]. Attached to this letter are the following documents to verify my financial capability:

1. Recent bank statements
2. Proof of income (e.g., pay stubs, employment letter)
3. Any other relevant financial documents

I appreciate your consideration of this application. Should you require any additional information or documentation, please do not hesitate to contact me.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Your Position, if applicable]