

[Your Name]
[Your Position]
[Your Company/Organization]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Consulate General/Embassy Name]
[Consulate/Embassy Address]
[City, State, Zip Code]

Dear [Consulate Officer's Name/To Whom It May Concern],
I am writing to recommend [Applicant's Name] for an MX visa. I have had the pleasure of working with [him/her/them] at [Your Company/Organization] for [duration of time] in [capacity/position]. During this time, I have been consistently impressed by [his/her/their] [specific skills/attributes, e.g., dedication, professionalism, specific achievements]. [Provide an example of a project or achievement that demonstrates the applicant's skills and contributions]. [Applicant's Name] has shown a remarkable ability to [describe relevant skills or experiences that relate to their intended activities in Mexico, e.g., collaboration, leadership, specialty in a field]. I believe that [he/she/they] will contribute positively to [the purpose of their stay in Mexico, e.g., business relations, cultural exchange]. In conclusion, I highly recommend [Applicant's Name] for the MX visa. I believe that [he/she/they] will bring valuable expertise and a positive presence to [specific field or community in Mexico]. Please feel free to contact me at [your phone number] or [your email] should you need any further information.

Sincerely,
[Your Name]
[Your Position]