

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Consulate/Embassy Name]
[Consulate/Embassy Address]
[City, State, ZIP Code]

Subject: Visa Application for [Type of Visa]

Dear Sir/Madam,

I am writing to formally apply for a [Type of Visa] to Mexico. I plan to visit from [Start Date] to [End Date] for [Purpose of Visit].

In support of my application, I have attached the following documents:

1. Completed visa application form
2. Valid passport
3. Recent passport-sized photographs
4. Proof of accommodation (hotel reservations)
5. Travel itinerary
6. Financial statements/proof of funds
7. [Any additional documents relevant to your application]

I assure you that I will comply with all the laws and regulations of Mexico during my stay. I am looking forward to experiencing the rich culture and beauty of your country.

Thank you for considering my application. I hope to receive a positive response soon.

Sincerely,

[Your Name]

[Signature (if sending a hard copy)]