

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Consulate/Embassy Name]  
[Consulate/Embassy Address]  
[City, State, Zip Code]

Subject: Application for MX Visa

Dear [Consul/Officer's Name],

I am writing to submit my application for a Mexican visa (MX visa) in order to [explain purpose: visit, work, study, etc.].

I have attached the required documents as per the guidelines, including:

1. Completed visa application form
2. Valid passport copy
3. Passport-sized photographs
4. Proof of financial means
5. [Any other relevant document]

I kindly request your assistance in processing my visa application.

Should you require any additional information, please do not hesitate to contact me.

Thank you for considering my application.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]