

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Consulate General of Mexico

[Consulate Address]
[City, State, Zip Code]

Dear Sir/Madam,

Subject: Application for Mexican Visa

I am writing to formally submit my application for a Mexican visa. I have attached all the required documents as per the guidelines outlined on your website.

The purpose of my visit to Mexico is [briefly explain reason for travel, e.g., tourism, business, family visit, etc.]. I plan to arrive in Mexico on [insert arrival date] and will be staying for [insert duration of stay].

Enclosed with this letter are the following documents:

1. Completed Visa Application Form
2. Passport (valid for at least six months)
3. Passport-sized photographs
4. Proof of financial means (bank statements)
5. [Any additional required documents]

I kindly request you to process my application at your earliest convenience. Please let me know if any further information or documentation is necessary.

Thank you for your attention to my application.

Sincerely,
[Your Name]