

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Consulate General's Name]
[Consulate General's Address]
[City, State, Zip Code]

Dear [Consulate General's Name],

I am writing to support the multiple entry visa application of [Applicant's Name], who is seeking to visit [Country] for [purpose of visit, e.g., business, family visit, tourism, etc.].

[Provide a brief relationship statement, e.g., "I have known [Applicant's Name] for [duration] and can vouch for their character and intentions for visiting [Country]."]

[Explain the purpose of the visit, including any relevant details about the planned activities, duration, and necessity of multiple entries.]

[Include any relevant personal or professional circumstances that support the need for a multiple entry visa, such as work commitments, family ties, or ongoing projects.]

I assure you that [Applicant's Name] has every intention of complying with the terms of their visa and will return to [his/her/their home country] after each visit.

Thank you for considering this application. If you require any additional information, please feel free to contact me at [Your Phone Number] or [Your Email Address].

Sincerely,

[Your Name]
[Your Title/Position, if applicable]
[Your Company/Organization, if applicable]