

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Consulate/Embassy Name]
[Consulate/Embassy Address]
[City, State, Zip Code]

Subject: Invitation Letter for Multiple Entry Visa

Dear [Consul/Immigration Officer's Name],
I, [Your Full Name], resident of [Your Country], am writing this letter to invite [Visitor's Full Name], who resides at [Visitor's Address], to visit me in [Your Country].

The purpose of this visit is [briefly explain the purpose, e.g., tourism, business meetings, family reunion, etc.]. During [his/her/their] stay, I will ensure that [he/she/they] is well accommodated and have all necessary support for a pleasant visit.

[Visitor's Full Name] intends to visit from [Start Date] to [End Date] and may wish to travel multiple times during this period.

I assure you that [he/she/they] will return to [his/her/their] home country after the visit, and I am willing to provide any additional information or documentation if required.

Thank you for considering this invitation.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]
[Your Relationship to the Visitor]
[Your Occupation/Title] (optional)