

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Consulate/Embassy Name]
[Consulate/Embassy Address]
[City, State, Zip Code]

Dear [Consul General/Consular Officer's Name],

Subject: Letter of Intent for Multiple Entry Visa

I am writing to express my intent to apply for a multiple entry visa to [Country Name]. I plan to visit [Country Name] for [purpose of the visit, e.g., business, tourism, family visit, etc.] and would like to have the flexibility to enter and exit the country multiple times during my travels.

I am [briefly introduce yourself, including your nationality, occupation, and reason for traveling]. My primary purpose for travel includes:

1. [List the specific reasons, e.g., attending business meetings, visiting family, exploring tourist attractions, etc.]
2. [Add any additional reasons or details if necessary.]

I intend to travel during the following dates: [start date] to [end date], but I anticipate needing to return to [Country Name] for potential follow-up visits and engagements.

I assure you that I have sufficient financial resources to support myself during my various trips, as well as strong ties to [your home country, such as family, employment, property, etc.] that will ensure my return. Thank you for considering my application for a multiple entry visa. I look forward to the opportunity to explore [Country Name] and appreciate your assistance in this matter.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]