

[Your Practice Letterhead]

[Date]

[Patient's Name]

[Patient's Address]

[City, State, Zip Code]

Dear [Patient's Name],

Subject: Important Reminder - MMR Vaccine

We hope this letter finds you in good health. This is a friendly reminder that your [or your child's] Measles, Mumps, and Rubella (MMR) vaccination is due.

The MMR vaccine is crucial in protecting against serious illnesses. It is recommended for [mention age group or specific individuals, if applicable].

Please schedule an appointment with us at your earliest convenience to ensure that you [or your child] stay up to date with vaccinations.

To schedule an appointment, please call our office at [Phone Number] or visit our website at [Website URL].

Thank you for prioritizing your health and well-being.

Best regards,

[Your Name]

[Your Title]

[Your Practice Name]

[Contact Information]

[Office Hours]