

[School Letterhead]

[Date]

[Recipient's Name]

[Recipient's Title]

[School's Name]

[School's Address]

[City, State, Zip Code]

Dear Parents and Guardians,

Subject: Important Information Regarding the MMR Vaccine

As part of our commitment to maintaining a safe and healthy school environment, we would like to remind you about the importance of vaccinations, particularly the Measles, Mumps, and Rubella (MMR) vaccine. The MMR vaccine is a safe and effective immunization that protects against three highly contagious viral diseases:

1. **Measles**: A serious disease that can cause severe complications, including pneumonia, encephalitis, and even death.
2. **Mumps**: Can lead to complications such as orchitis, meningitis, and hearing loss.
3. **Rubella**: Particularly dangerous for pregnant women as it can cause serious birth defects.

We strongly encourage all parents to ensure that their children are vaccinated according to the recommended immunization schedule. The Centers for Disease Control and Prevention (CDC) advises that children receive their first dose of the MMR vaccine at 12-15 months of age, with a second dose recommended at 4-6 years of age.

Please provide the school with your child's up-to-date vaccination records. If you have questions about the MMR vaccine or need assistance, don't hesitate to reach out to your healthcare provider or the school nurse.

Thank you for your cooperation in keeping our school community healthy!

Sincerely,

[Your Name]

[Your Title]

[School's Name]

[Contact Information]