[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email Address]
[Your Phone Number]
[Date]
[Recipient's Name]
[Company's Name]
[Company's Address]
[City, State, Zip Code]
Dear [Recipient's Name],
I am writing to express my interest in the [specific position] at MLhuillier, as advertised on [where you found the job posting]. With my background in [your relevant experience or field], I am eager to contribute to your esteemed company.
In my previous role at [Your Previous Company], I successfully [mention any relevant achievements or responsibilities that align with the job]. This experience has equipped me with [specific skills related to the job], which I believe will be beneficial in the position at MLhuillier.
I am particularly drawn to MLhuillier because of [mention something specific about the company that you admire or aligns with your goals]. I am excited about the opportunity to bring my skills in [relevant skills] to your team and help [mention any relevant goals or missions of the company].
Enclosed is my resume, which provides further details about my qualifications. I would appreciate the opportunity to discuss my application in more detail and learn more about the team at MLhuillier.
Thank you for considering my application. I look forward to the possibility of contributing to your company.
Sincerely,
[Your Name]