

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Company Name]
[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to express my interest in the [job position] at MLhuillier as advertised [where you found the job listing]. I believe my skills and experiences make me a suitable candidate for this position.

[In this paragraph, briefly explain your relevant background, skills, and experiences that align with the job requirements. Mention any specific accomplishments or qualifications that stand out.]

I am particularly drawn to this opportunity at MLhuillier because [explain why you are interested in the company or position and how you align with their values or goals].

I am excited about the possibility of contributing to your team and would welcome the opportunity for an interview to discuss how my background, skills, and enthusiasms align with the needs of MLhuillier. Thank you for considering my application.

Sincerely,
[Your Name]