

[Your Address]

[City, State, Zip Code]

[Date]

Dear [Friend's Name],

I hope this letter finds you well! It's been a while since we last caught up, and I've been thinking about all the fun times we had together.

[Share a personal update or story here. Talk about recent events in your life or ask about theirs.]

I can't wait to hear what you've been up to lately. Maybe we can plan a get-together soon!

Take care and write back when you get a chance!

Best,

[Your Name]