

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Your Email Address]  
[Your Phone Number]  
[Date]  
[Employer's Name]  
[Company's Name]  
[Company's Address]  
[City, State, Zip Code]

Dear [Employer's Name],

I am writing to express my interest in the [specific internship position] at [Company's Name] as advertised [where you found the internship listing]. I am currently a [your year, e.g., sophomore] studying [your major] at [your university], and I am eager to gain practical experience in [related field/industry].

In my academic pursuits, I have developed a strong foundation in [relevant skills/knowledge] through courses such as [relevant courses]. Additionally, my experience as [any relevant experience or role] has allowed me to enhance my [specific skills or experiences related to the internship].

I am particularly drawn to this internship because [specific reasons related to the company or the role]. I believe that my skills in [mention specific skills] and my passion for [related interests] align perfectly with the goals of [Company's Name].

I am excited about the opportunity to contribute to your team and learn from industry professionals. Thank you for considering my application. I look forward to the possibility of discussing my application further.

Sincerely,

[Your Name]