

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Recipient's Title]
[Clinic or Hospital Name]
[Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to request a telehealth consultation through the MHS Genesis platform.

I am seeking assistance for [briefly describe the issue, e.g., management of chronic pain, mental health support, etc.]. Given the current circumstances and my availability, I believe a remote consultation would be the most effective way to address my concerns.

Please let me know about the available dates and times for the appointment, as well as any necessary steps I should take to prepare for the telehealth session.

Thank you for your assistance. I look forward to your prompt response.

Sincerely,

[Your Name]
[Your Service Member Status, if applicable]