

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Title/Position]
[Facility Name]
[Facility Address]
[City, State, Zip Code]

Dear [Recipient Name],

I hope this message finds you well. I am writing to inquire about my recent lab results submitted through the MHS Genesis system.

My details are as follows:

- Name: [Your Full Name]
- Date of Birth: [Your DOB]
- Patient ID: [Your Patient ID]
- Date of Lab Tests: [Date of Tests]

I would appreciate it if you could provide me with an update on the status of my lab results. If the results are available, I would like to request a copy for my records.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]