

**\*\*PhD Motivation Letter Template\*\***

**\*\*Header:\*\***

- Your Name
- Your Address
- City, State, Zip Code
- Email Address
- Phone Number
- Date

**\*\*Recipient Information:\*\***

- Admissions Committee
- University Name
- Department Name
- University Address
- City, State, Zip Code

**\*\*Salutation:\*\***

- Dear Members of the Admissions Committee,

**\*\*Introduction:\*\***

- Briefly introduce yourself and your academic background.
- State the specific PhD program you are applying for.
- Mention your motivation for pursuing a PhD.

**\*\*Body Paragraph 1: Academic Background\*\***

- Detail your educational history, including degrees earned and institutions attended.
- Highlight relevant coursework, research projects, or theses that prepare you for the PhD.

**\*\*Body Paragraph 2: Research Interests\*\***

- Describe your primary research interests and how they align with the program.
- Mention specific faculty members you'd like to work with and why their research interests you.

**\*\*Body Paragraph 3: Relevant Experience\*\***

- Discuss any relevant work experience, internships, or research assistantships.
- Highlight skills or knowledge gained that will contribute to your PhD studies.

**\*\*Body Paragraph 4: Career Goals\*\***

- Explain your long-term career objectives and how the PhD program fits into those plans.
- Emphasize your commitment to the field and potential contributions to academia or industry.

**\*\*Conclusion:\*\***

- Reinforce your enthusiasm for the program and the opportunity to contribute to the academic community.
- Thank the committee for considering your application.

**\*\*Closing:\*\***

- Sincerely,
- [Your Name]