

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Admissions Committee]  
[University Name]  
[Department/Program Name]  
[University Address]

Dear Members of the Admissions Committee,

I am writing to express my strong interest in the [specific PhD program] at [University Name]. With a background in [Your Field/Area], and a passion for [specific research interest], I believe that this program aligns perfectly with my academic and career goals.

My academic journey began with [brief overview of your education], where I developed a solid foundation in [relevant skills or knowledge]. This was further enriched by my experience at [mention any relevant work, internships, or research experience], where I [describe key achievements or skills gained].

I am particularly drawn to [specific faculty member or lab], whose work on [mention relevant research or projects] resonates with my interests. I am eager to contribute to [specific ongoing research or projects] while pursuing my own research on [your proposed research topic].

I am excited about the opportunity to join [University Name] and contribute to the vibrant academic community. Thank you for considering my application.

Sincerely,  
[Your Name]