

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Admissions Committee]  
[University Name]  
[Business School Name]  
[University Address]  
[City, State, Zip Code]

Dear Members of the Admissions Committee,

I am writing to formally express my interest in the Professional MBA program at [University/Business School Name]. After thoroughly researching various programs, I am particularly drawn to [specific aspect of the program, e.g., curriculum, faculty, networking opportunities], which aligns perfectly with my professional goals.

I hold a [Your Degree] from [Your Undergraduate Institution] and have accumulated [X years] of experience in [Your Industry/Field]. My current role as [Your Job Title] at [Your Company] has provided me with unique insights into [specific skills or experiences relevant to MBA], which I am eager to enhance through your program.

Moreover, I am impressed by [mention any specific faculty members, programs, or initiatives that attract you], and I am confident that engaging with such a distinguished community will further develop my skills and leadership potential.

I believe that my diverse background and passion for [related field/interest] will allow me to contribute meaningfully to the cohort, and I am excited about the opportunity to collaborate with fellow students and faculty.

Thank you for considering my application. I look forward to the opportunity to further discuss how I can contribute to and benefit from the Professional MBA program at [University/Business School Name].

Sincerely,

[Your Name]

[LinkedIn Profile URL (optional)]