

[Your Name]
[Your Address]
[City, State, Zip]
[Email Address]
[Phone Number]
[Date]

Admissions Committee

[University Name]
[Program Name]
[University Address]
[City, State, Zip]

Dear Admissions Committee,

I am writing to express my sincere interest in the MBA program at [University Name]. As a professional transitioning from [Current Industry/Field] to [Target Industry/Field], I believe that this program offers the ideal environment to cultivate the skills and knowledge necessary for my career transformation.

With a background in [Brief Description of Current Role/Experience], I have developed strong competencies in [Key Skills Related to Current Role]. However, my passion for [Target Industry/Field] has inspired me to pivot my career trajectory. I am particularly drawn to [Specific Aspect of the Program or School], which aligns perfectly with my goals of [Career Goals or Aspirations].

Through my experiences, I have demonstrated my ability to adapt and thrive in challenging situations. For instance, [Provide a Specific Example of a Challenge Overcome or Relevant Experience]. This experience not only honed my [Transferable Skills] but also ignited my desire to engage with [Target Industry/Field] on a deeper level.

I am excited about the prospect of studying alongside a diverse cohort of driven individuals at [University Name]. I believe that my unique perspective as a career changer will contribute positively to classroom discussions and group projects. Furthermore, I am eager to leverage [University's Resources or Opportunities] to enhance my understanding of [Target Industry/Field].

In conclusion, I am enthusiastic about the possibility of joining the MBA program at [University Name]. I am confident that this program will empower me to navigate my career change successfully and achieve my long-term goals. Thank you for considering my application.

Sincerely,
[Your Name]