[Your University's Logo]
[Date]
[Applicant's Name]
[Applicant's Address]
[City, State, Zip]
Dear [Applicant's Name],
Subject: Admission to the [MBA Program Name] at [University Name]
We are thrilled to inform you that you have been offered admission to the [MBA Program Name] for the [Term/Year]. Your application stood out among a competitive pool of candidates, and we believe that your unique background and experiences will greatly enrich our academic community.

Program Overview
Our MBA program is designed for motivated individuals from diverse backgrounds. We pride ourselves on fostering an inclusive environment that embraces non-traditional students. Through a rigorous curriculum, experiential learning opportunities, and a strong network, you will gain the skills and insights necessary to thrive in today's dynamic business environment.

Next Steps
To secure your spot in the program, please complete the following steps:
1. **Respond to Offer**: Please confirm your acceptance of this offer by [Date].
2. **Enrollment Deposit**: A non-refundable deposit of [Amount] is due by [Date]. Payment details will be provided upon acceptance.
3. **Orientation**: Further information regarding orientation and registration will be sent to you shortly. Mark your calendar for [Orientation Date].

Financial Aid and Scholarships
We encourage you to explore financial aid and scholarship opportunities available to non-traditional students. Please visit [Financial Aid Website Link] for more information.

Support Services
We understand that returning to school can be both exciting and challenging. Our dedicated support services for non-traditional students include academic advising, career services, and counseling resources. Our team is here to assist you every step of the way.

Once again, congratulations on your admission. We look forward to welcoming you to the [University Name] community and supporting your journey as you pursue your MBA.

Warm regards,
[Your Name]
[Your Title]
[University Name]
[Department/Office of Admissions]
[Email Address]
[Phone Number]
[University's Website URL]