

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Recipient's Name]  
[Recipient's Position]  
[Recipient's Institution/Organization]  
[Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to support [Applicant's Full Name] in their application for an LZ visa. I am [Your Position/Relationship to Applicant] and have known [Applicant's Name] for [duration] in [context of your relationship]. [Applicant's Name] is applying for this visa to [briefly explain the purpose of the visa application, e.g., work, study, visit]. During their time in [Country/Location], they will be [explain intended activities or goals].

[Elaborate on the applicant's qualifications, character, and reasons why they should be granted the visa. Include any relevant personal anecdotes or achievements that demonstrate their suitability.]

I firmly believe that [Applicant's Name] will contribute positively to [mention community, workplace, or educational institution] and will adhere to all regulations concerning the visa.

Please feel free to contact me at [your phone number] or [your email address] if you require any further information.

Thank you for considering this application.

Sincerely,

[Your Name]  
[Your Title/Position if applicable]  
[Your Organization if applicable]