

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Consulate/Embassy Name]
[Consulate/Embassy Address]
[City, State, Zip Code]

Subject: Sponsorship Letter for LZ Visa Application

Dear [Consulate/Embassy Official's Name],

I, [Your Name], am writing to express my intention to sponsor [Applicant's Name], who is applying for an LZ visa. As a [Your Relationship to Applicant], I am fully committed to supporting [him/her/them] during [his/her/their] stay in [Country].

I am currently employed as a [Your Job Title] at [Your Company/Organization] and have been working there for [duration]. My annual income is [Your Annual Income], which will ensure that [Applicant's Name] is well supported throughout [his/her/their] time in [Country].

I take full responsibility for all expenses related to [Applicant's Name]'s travel, accommodation, and living costs while [he/she/they] is in [Country]. Attached, please find the necessary supporting documents, including:

1. My employment verification letter
2. Proof of income (recent pay slips/bank statements)
3. A copy of my passport/ID
4. [Any additional documents]

I assure you of my full commitment to this sponsorship, and I am willing to comply with any further requirements you may have.

Thank you for considering this application. Please feel free to contact me at [Your Phone Number] or [Your Email Address] if you require any further information.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]