

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Consulate/Embassy Name]  
[Consulate/Embassy Address]  
[City, State, Zip Code]

Subject: Letter of Intent for LZ Visa Application

Dear [Consulate/Embassy Official's Name],

I am writing to express my intent to apply for an LZ visa and to provide you with the necessary information regarding my application.

I am [Your Name], a [Your Nationality] citizen currently residing in [Your Current Location]. I intend to [briefly explain your purpose for applying for the LZ visa, e.g., work, study, family reunion, etc.] in [Country you are applying to].

My qualifications for this visa application are based on [explain your qualifications briefly: work experience, educational background, family ties, etc.]. I believe that my [skills/qualifications/relationship] will allow me to contribute positively to [the country/community].

I have attached the required documents to support my application, including [list out documents you are including, such as a completed visa application form, passport copies, proof of financial means, etc.].

Thank you for considering my application. I look forward to your favorable response and am eager to contribute to [Country's name].

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]