

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Date]

Dear [Recipient's Name],

I hope this letter finds you in great spirits. It is with immense joy and pride that I announce my graduation from [School/University Name] on [Date of Graduation].

In celebration of this significant milestone, I cordially invite you to join me for my graduation ceremony at [Location] at [Time]. Following the ceremony, please join me for a gathering to celebrate this achievement at [Venue/Address].

Your presence would mean so much to me as I embark on this new chapter in my life.

With warmest regards,

[Your Name]
[Optional: Personal Note or Quote]

Feel free to customize the template with your personal details and any specific information as needed.