

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Date]

Dear [Recipient's Name],

I am excited to announce that I will be graduating from  
[School/University Name] with a degree in [Your Degree] on [Graduation  
Date]!

To celebrate this milestone, I would like to invite you to my graduation  
ceremony and reception.

**\*\*Event Details:\*\***

**\*\*Date:\*\*** [Event Date]

**\*\*Time:\*\*** [Event Time]

**\*\*Location:\*\*** [Venue Name/Address]

I would be honored to have you join me on this special day as I take this  
next step in my journey.

Please RSVP by [RSVP Date] to [Your Contact Information].

Thank you for being a part of my life and supporting me through my  
academic endeavors. I look forward to celebrating with you!

Warm regards,

[Your Name]