

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Police Department Name]
[Police Department Address]
[City, State, ZIP Code]

Subject: Report of False Allegations

Dear [Officer's Name or "To Whom It May Concern"],

I am writing to formally report and address false allegations made against me [or specify the individual's name if applicable] on [date of the incident]. These allegations have caused significant distress and have impacted my personal and professional life.

The specific nature of the allegations includes [briefly describe the allegations]. I firmly deny these claims and wish to provide context for my defense. [Include any relevant details or context that supports your position, such as witnesses, evidence, or events.]

I request that an investigation be conducted to clear my name and rectify the situation. Enclosed are any supporting documents [or mention of any attached evidence, such as emails, messages, or witness statements] that substantiate my claims.

Thank you for your attention to this serious matter. I look forward to your prompt response.

Sincerely,
[Your Name]