

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Police Department Name]
[Police Department Address]
[City, State, ZIP Code]

Subject: Statement Regarding Police Report

Dear [Officer's Name or Appropriate Title],

I am writing to provide a statement regarding the police report number
[Report Number] filed on [Date of Incident].

[Briefly explain the incident - include details such as time, location,
and what occurred. Be honest and precise in your description.]

It has come to my attention that [describe the information you believe to
be misleading or incorrect, providing any evidence or reasoning].

I can be reached at [Your Phone Number] or [Your Email Address] should
you require further information or clarification.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]