

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient Name]  
[Recipient Title]  
[Recipient Organization]  
[Recipient Address]  
[City, State, Zip Code]

Subject: Misstatement in Legal Proceedings

Dear [Recipient Name],

I am writing to formally address a misstatement made during the legal proceedings regarding [Case Name/Number] on [Date of Proceedings]. The claim made concerning [specific misstatement] was inaccurate due to [brief explanation of the error, e.g., lack of evidence, misinterpretation of facts]. This misstatement potentially impacts the outcome of the case and the rights of the parties involved.

To rectify the situation, I request that the court acknowledges this misstatement and considers the correct information, which is as follows:

[Provide correct information or facts that clarify the misstatement].

Thank you for your attention to this matter. I am hopeful for a timely resolution to ensure the integrity of the legal process.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Your Title/Position, if applicable]