

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Recipient's Name]  
[Recipient's Title]  
[Recipient's Organization]  
[Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally address the health condition of [Patient's Name], who has been diagnosed with Lyme disease. This condition has significantly impacted their daily life and requires appropriate management and support.

[Patient's Name] was diagnosed on [Date of Diagnosis] and has been experiencing symptoms such as [list key symptoms]. Due to the nature of this disease, they require [specify any necessary accommodations, treatments, or support].

I kindly ask for your understanding and support in [mention any specific requests, e.g., accommodations at work/school, adjustments in treatment plans, etc.].

Thank you for your attention to this matter. If you require any further information, please do not hesitate to contact me.

Sincerely,

[Your Signature (if sending a hard copy)]  
[Your Printed Name]  
[Your Title/Relation to Patient, if applicable]