

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

Lyft Support

[Lyft's Address or "Via the app/website"]

Dear Lyft Support Team,

Subject: [Briefly state the reason for your letter, e.g., "Issue with Recent Ride"]

I hope this message finds you well. I am writing to bring to your attention an issue I experienced during my recent Lyft ride on [date of the ride].

[Describe the issue clearly and concisely. Include important details such as ride date, pick-up and drop-off locations, driver name, ride ID, and what went wrong.]

I would appreciate your assistance in resolving this matter, as it has caused me [explain any inconvenience caused].

Thank you for your attention to this issue. I look forward to hearing from you soon.

Sincerely,  
[Your Name]