

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Landlord's Name]
[Landlord's Address]
[City, State, Zip Code]

Dear [Landlord's Name],

I hope this message finds you well. I am writing to formally request an extension of my lease for the property located at [Property Address], which is set to expire on [Current Lease End Date].

Given my positive experience living here and my desire to continue residing in the unit, I would like to propose extending the lease for an additional [desired period, e.g., six months, one year].

If agreeable, I would appreciate discussing any necessary adjustments to the lease terms or rental amount. Please let me know a convenient time for you to discuss this matter further.

Thank you for considering my request. I look forward to your positive response.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]