

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Consulate/Embassy Name]
[Consulate/Embassy Address]
[City, State, Zip Code]

Subject: Application for LX Visa

Dear [Consul/Consul General's Name],

I am writing to formally request an LX visa for [specific purpose, e.g., study, work, etc.] in [country]. I intend to stay from [start date] to [end date] and believe this experience will greatly contribute to my [personal/professional] growth.

[Briefly explain your reason for applying and any relevant details that support your request.]

Enclosed are the required documents to support my application:

1. [Document 1]
2. [Document 2]
3. [Document 3]

I appreciate your consideration of my request, and I am looking forward to your positive response. Please feel free to contact me if you need any further information.

Thank you for your attention to this matter.

Sincerely,

[Your Name]