

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Recipient Name]  
[Title]  
[Company/Organization Name]  
[Address]  
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to express my interest in applying for the [specific LX position, e.g., Learning Experience Designer] at [Company/Organization Name]. With a background in [your relevant experience/education], I am excited about the opportunity to contribute to your team and help enhance the learning experiences of your target audience.

Throughout my career, I have gained experience in [mention relevant skills, projects, or experiences]. I am particularly drawn to [mention any specific aspect of the company's work or values that appeals to you]. I believe my skills in [key skills related to LX] would make a significant impact on your initiatives.

I have attached my resume for your consideration. I would welcome the opportunity to discuss how my background, skills, and interests align with the goals of [Company/Organization Name]. Thank you for considering my application. I look forward to the possibility of contributing to your team.

Sincerely,  
[Your Name]