

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[Title]
[Fellowship Organization Name]
[Organization Address]
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to express my interest in the [Fellowship Name] offered by [Fellowship Organization Name]. As a [Your Current Position/Title] with a background in [Your Field/Area of Study], I am eager to further my research and professional development through this prestigious program.

My academic background includes [Briefly Describe Your Education and Relevant Experience]. Throughout my career, I have been involved in [Describe Relevant Work Experience, Projects, or Achievements] which has equipped me with [Skills or Knowledge Relevant to the Fellowship].

I am particularly drawn to the [Fellowship Name] because of [Specific Reason Related to the Fellowship], and I believe my [Unique Qualities or Skills] align with the program's goals. I am excited about the opportunity to collaborate with [Mention Any Notable Mentors or Institutions Associated with the Fellowship].

Enclosed are my resume and letters of recommendation, which provide further detail about my qualifications. I am looking forward to the possibility of contributing to [Fellowship Organization Name] and gaining valuable insights through this experience.

Thank you for considering my application. I hope to discuss my candidacy further.

Sincerely,
[Your Name]