

[Your Name]
[Your Title/Position]
[Your Organization/Institution]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[Recipient Title/Position]
[Recipient Organization/Institution]
[Recipient Address]
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to highly recommend [Applicant's Name] for admission to the Licensed Vocational Nurse (LVN) program at [Institution/School Name]. As [his/her/their] [teacher/supervisor/mentor] at [Your Organization/Institution] for [duration], I have had the pleasure of witnessing [his/her/their] dedication and passion for nursing first-hand. [Applicant's Name] has consistently demonstrated outstanding qualities that are essential for a successful nursing career. [He/She/They] possesses excellent communication skills, a compassionate nature, and a strong work ethic. [Give a specific example of how the applicant demonstrated these qualities, e.g., "During [his/her/their] time in our program, [Applicant's Name] volunteered at a local hospital where [he/she/they] provided compassionate care to patients and assisted nurses with daily tasks."]

Furthermore, [Applicant's Name] is an eager learner who takes constructive feedback positively and strives to improve continually. [He/She/They] worked diligently on [specific project or task], demonstrating critical thinking and the ability to apply theoretical knowledge in practical situations. [Add another specific example relating to teamwork, leadership, or initiative.]

In conclusion, I am confident that [Applicant's Name] would be a valuable addition to the LVN program at [Institution/School Name]. [He/She/They] has the necessary skills, attitude, and commitment to excel in nursing. I wholeheartedly recommend [him/her/them] for this opportunity.

If you have any questions or require further information, please feel free to contact me at [phone number] or [email address].

Sincerely,

[Your Name]
[Your Title/Position]
[Your Organization/Institution]