

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Your Email]  
[Your Phone Number]  
[Date]  
[Recipient Name]  
[Title]  
[Institution Name]  
[Address]  
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to express my interest in the Licensed Vocational Nurse (LVN) program at [Institution Name]. With a strong passion for healthcare and a commitment to providing compassionate patient care, I believe this program will equip me with the necessary skills and knowledge to excel in this field.

[Insert a paragraph about your background, experience, or reasons for choosing the LVN program.]

I am eager to bring my dedication and enthusiasm to [Institution Name] and contribute positively to the learning environment. I look forward to the possibility of discussing my application further.

Thank you for considering my application.

Sincerely,  
[Your Name]