

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Admissions Office/Program Coordinator Name]  
[School Name]  
[School Address]  
[City, State, Zip Code]

Dear [Admissions Office/Program Coordinator Name],  
I hope this message finds you well. I am writing to follow up on my application for the Licensed Vocational Nurse (LVN) program at [School Name] submitted on [Application Date].

I am very enthusiastic about the opportunity to join your program, as I believe it aligns perfectly with my career goals and aspirations in nursing. I am eager to learn and contribute to the healthcare field.

If there are any additional materials or information needed to assist in the review of my application, please let me know. I look forward to the possibility of discussing my application further.

Thank you for your time and consideration.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]