

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Your Email Address]  
[Your Phone Number]  
[Date]  
[Hiring Manager's Name]  
[Facility/Organization Name]  
[Facility Address]  
[City, State, Zip Code]

Dear [Hiring Manager's Name],

I am writing to express my interest in the Licensed Vocational Nurse (LVN) position at [Facility/Organization Name] as advertised [where you found the job listing]. With [number] years of nursing experience and a strong commitment to providing exceptional patient care, I am excited about the opportunity to contribute to your team.

I obtained my LVN license from [Name of Institution] and have had the privilege of working in various healthcare settings, including [list relevant experience areas, e.g., pediatrics, geriatrics, medical-surgical]. My experience has equipped me with the skills needed to effectively assess patient needs, administer medications, and collaborate with multidisciplinary teams to ensure optimal patient outcomes.

In my previous role at [Previous Facility/Organization Name], I [describe specific responsibilities or achievements that demonstrate your qualifications and dedication to patient care]. My ability to communicate effectively with patients and their families, combined with my compassionate approach to nursing, allows me to build trusting relationships that enhance the overall care experience.

I am particularly drawn to [Facility/Organization Name] because [mention any specific reasons related to the facility, its values, or its reputation]. I believe my skills and values align well with your team's mission to provide high-quality healthcare.

Thank you for considering my application. I look forward to the opportunity to further discuss how I can contribute to the exceptional care at [Facility/Organization Name]. I am available for an interview at your earliest convenience and can be reached at [Your Phone Number] or [Your Email Address].

Sincerely,  
[Your Name]