

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Your Email Address]  
[Your Phone Number]  
[Date]  
[Employer's Name]  
[Company's Name]  
[Company's Address]  
[City, State, Zip Code]

Dear [Employer's Name],

I am writing to express my interest in the entry-level Licensed Vocational Nurse (LVN) position listed on [where you found the job posting]. With my recent completion of the LVN program at [Your School's Name] and my passion for patient care, I am excited about the opportunity to contribute to your team at [Company's Name].

During my training, I gained hands-on experience in providing compassionate care to patients, administering medications, and assisting in various medical procedures. I am particularly skilled in [specific skill or area related to LVN duties], which I believe aligns well with the needs of your facility.

I am impressed by [something specific about the company or facility], and I am eager to bring my knowledge and dedication to your esteemed organization. I am committed to upholding the highest standards of patient care and am looking forward to the chance to work collaboratively with your experienced team.

Thank you for considering my application. I look forward to the possibility of discussing my qualifications further in an interview. Please feel free to contact me at [Your Phone Number] or [Your Email Address] to arrange a convenient time.

Sincerely,  
[Your Name]